

**KAMIAK BUTTE AMATEUR REPEATER ASSOCIATION  
BYLAWS**

**I NAME AND PURPOSE**

The name of the organization shall be the Kamiak Butte Amateur Repeater Association, hereafter referred to as KBARA. The purpose of KBARA shall be:

1. To provide financial support for a regional linked repeater system on two meters for Eastern Washington use, and to maintain said repeaters for open use by all KBARA members and other properly licensed amateurs and visitors to the area of coverage.
2. To provide support and encouragement for new modes and methods of repeater operations, as interest and association finances allow experimentation in such areas.
3. To keep in mind always that the KBARA system is primarily an emergency system dedicated to emergency use and public service projects first and to general use secondarily.

**II MEMBERSHIP**

Membership shall be open to all persons interested in amateur radio communications, and particularly in the radio spectrum at VHF and above.

There shall be four classes of membership:

1. **FULL MEMBER** pays annual dues, has full voting rights in all KBARA affairs, including the right to vote by written proxy, and is eligible to hold any office.
2. **FAMILY MEMBERSHIP** includes all licensed amateurs residing at the same residence who are members of the immediate family. These members have the same rights and privileges as any full member.
3. **HONORARY MEMBER** is membership privilege granted to an individual for special recognition by full 2/3 vote of those present at any regular membership meeting, and has no right to vote or hold office.
4. **LIFE MEMBER** is membership privilege granted to an individual member for special recognition decided by and voted on by 3 Officers in office at that time. A limit of 2 can be issued per calendar year. Life members need not pay dues and have all the rights of a Full Member.

A membership may be revoked for malicious conduct or for willfully breaking the laws governing amateur radio operations by a 2/3 vote of the members present at any regular monthly or general business meeting.

**III DUES**

Membership dues shall be \$15.00 per year. Family membership is \$20.00 per year. The membership and fiscal year shall begin on January 1 and end on December 31 of each year. Members will be dropped from the roster if dues are not received by March 31.

The amount of the membership dues may be changed by a majority vote of the members present at only the general business meeting. Four weeks verbal notice of such pending action shall be given to the membership listening at the Wednesday Net and/or regular meetings.

New members joining between September 1 and December 31, will receive membership in full for the remainder of that membership year plus all of the next membership year, not to exceed a total of 16 months for a first time joiner. All other members will receive the remainder of the year that dues are due for,

regardless of the month payment is received.

#### **IV MEETINGS**

A monthly regular membership meeting shall be held on the KBARA linked repeater system. On the first Wednesday of each month, any two officers present that day may conduct a business meeting. The purpose of this meeting is to keep the membership informed and to provide a means of allowing members to vote on the association activities, from a membership that is widely distributed. The officers will adjust the format as necessary to present that month's association activities. Members may be asked to vote on the actions requiring a vote; 2/3 votes will be required to authorize that activity or action.

A membership net will follow on the KBARA linked repeater system. The nNet shall be run by a net control manager, appointed by the present officers. The net control manager may delegate the control of these weekly nets to insure that there is a net control for each net. No voting will be allowed and the officers shall not be expected to preside. The net control manager will arrange their own format and present it to the officers for approval before using that format. The net control manager can change the format each 90 days if necessary to carry out a more efficient net.

A general business meeting will be held once a year. This major business meeting will be held for the purpose of meeting each other in person, nominate, elect and to install new officers; to discuss and review past accomplishments and to plan the activities of the coming year. The time and place will be chosen by that year's officers and announced on the Wednesday meetings and nets for 8 weeks prior to the date of the meeting. The general meeting can be either a picnic or held at a home, park, business room or restaurant.

#### **V ASSOCIATION OFFICERS**

The day to day affairs of KBARA shall be governed by elected officers consisting of the President, Vice President, Secretary and Treasurer. The officers shall have full power to make decisions, but may not authorize expenditures of more than \$200.00 for any one action, with the exception of repeater sites' rental, without notifying the members of the need for a large expenditure, for two weekly mMeetings prior to voting on it. A 2/3 vote of the members checking into that meeting shall be required to authorize the expenditure.

#### **VI DUTIES OF OFFICERS AND COMMITTEES**

##### **PRESIDENT**

Presides over all membership meetings and is an automatic member of all committees; appoints and oversees the progress of all committees; calls special meetings when necessary and is responsible to see that the membership is notified; signs checks in absence of the Treasurer; performs public relation functions and represents the association to the community; provides the interface between the owners of the repeaters and the Association.

##### **VICE PRESIDENT**

Assumes the duties of the President in his absence and assists the President in the performance of his duties at his request.

##### **SECRETARY**

Keeps and reads the minutes of all meetings and keeps these records available for use by the officers, committees and other KBARA members upon request; takes care of all KBARA correspondence, and reports such to the President and Vice President; provides a condensed report of the year's activities at the general business meeting; is responsible for keeping a current list of members and provides a roster to the officers and committees, when they request it.

##### **TREASURER**

Maintains an account of all KBARA money, collects membership dues, and deposits cash to the checking accounts, pays bills as directed by the President. All checks must be signed by the Treasurer or the President. Keeps an itemized account of all money received and disbursed and

reports such activity to the President quarterly or at his request; provides a complete report of the finances of KBARA at the annual general business meeting prior to the installation of the new officers; is responsible for the annual Internal Revenue Service report and the annual Washington State Corporation renewal report form and fee. The President and Vice President shall assist with getting these reports out.

## COMMITTEES

The following positions may be appointed by the officers as the need arises.

### NET CONTROL MANAGER

Responsible for the weekly membership nets; arranges own format and has it approved by a majority vote of the officers; appoints net control operators. The net shall follow the approved format. The format shall contain an explanation of KBARA and information directed to members and non-members. The officers shall be given the opportunity to make announcements during these nets.

### NEWSLETTER EDITOR

Responsible for writing/assembling a newsletter pertaining to KBARA affairs; newsletter can contain articles from other clubs and periodicals; assists with mailing copies to all members. An assistant may also be appointed. At least one newsletter per year with current membership rosters shall be sent to the members, with periodic updates. The frequency of publication shall be determined by the officers. A minimum of four newsletters will be compiled each year. All articles shall be verified as correct before using them.

## VII NOMINATIONS AND ELECTIONS

Nominations for the offices of President, Vice President, Secretary and Treasurer shall be made from the floor, at the annual general business meeting. Nominations will be stated verbally by any member present at the meeting. Nominees will briefly state their qualifications and philosophy. Voting will be accomplished by written secret ballot. Proxy votes must be written and sent to the Secretary no later than 15 days prior to the meeting. The Secretary will validate and cast the proxy ballots. Offices are to be held for a 1 year term. Nominations of a member not in attendance will only be allowed if that member has sent written notice to the Secretary stating his willingness to accept the office. Voting will take place immediately after the nominations close. A majority of votes cast will validate the election of each office.

New officers will be installed and take control after all officers have been voted for. They shall conduct the remainder of the meeting. A meeting of the new and old officers will also be held to turn over the association's records and transfer of signatures.

This general business meeting will be called to order by the present President, no later than 1:00 pm on the day held.

In the event of a vacancy in one of the offices, the President shall appoint a replacement who shall serve the remainder of the term. The Vice President shall take over as President in the event of a vacancy in the office of President. He will then appoint a replacement for the office of Vice President.

Officers may be recalled by a majority of the members present at any monthly regular meeting. The recall vote date shall be announced for a minimum of 4 weekly nets.

## VIII USE OF REPEATERS

The repeater licensee shall supply the membership with a written list of guidelines for members to following while using any part of the repeater system. At least 1 newsletter per year must contain these guidelines.

Members shall follow all current FCC laws regulating amateurs, as well as accepted procedures when using

repeaters.

There shall be no conversations that "belittles or bashes" amateurs because of their normal way of speaking, or because of their class of license.

The officers are to be contacted in writing when violations of FCC laws, KBARA's By Laws, or for any complaint. This is to be mailed to: KBARA, PO Box 30801, Spokane, WA 99203. The repeater licensee will automatically receive a copy.

#### **IX AMENDMENTS**

Amendments to these bylaws may be made by a majority vote of members present at the general business meeting. Proposals for the changes to these bylaws, must be submitted to the Secretary in writing no less than two months prior to the general business meeting. The membership shall be informed that proposals will be voted on by notice in a newsletter or announced on a monthly regular meeting at least one month prior to the voting date. Proposals may be revised or withdrawn any time prior to voting, but only by the member that submitted the proposal.

#### **SIGNATURES OF OFFICERS**

**PRESIDENT**

**VICE PRESIDENT**

**SECRETARY**

**TREASURER**